

TANZANIA DEVELOPMENT TRUST (TDT)

UK Registered charity No: 270462

www.tanzdevtrust.org

TDT's project priorities are for WATER, GIRLS' EDUCATION , INCOME GENERATING ACTIVITIES.

TDT does not fund any of the items listed below and we regret that any applications for projects which include these items will be rejected. Budgets and Invoices which accompany applications must show clearly that the following are not included in any TDT funded costs.

Grants to individuals, families, or commercial organisations; Purchase, maintenance and running costs of transport; School fees, Seminars and meetings; Salaries or allowances; per diems; running costs of an organisation.

We aim to arrange supportive assessment visits for all project applications by our UK project officers, and / or Local Representatives in the region. These are to assess project suitability and provide helpful advice for applicants. Any projects which rely on partner funding by District or Council authorities (eg Hostels) will not be considered for funding unless the District/Council part of the buildings is already complete and confirmation visits are made.

All applicants should discuss their project plans with the Local Representative in their locality before completing an application form. Email addresses for Local Representatives are found at About, Our Committee on our web site and they look forward to hearing from potential applicants.

GUIDELINES FOR FUNDING APPLICATIONS

TDT funds projects **only** in the following regions:

DODOMA RURAL, KAGERA, KIGOMA, LINDI, MARA, MTWARA, RUKWA, SHINYANGA, SINGIDA, SIMIYU AND TABORA.

- TDT will normally only consider applications for projects in **Rural Areas**.
- We expect a **minimum number** of direct beneficiaries to be **20**.
- Project applications should not normally **exceed £6,000 GBP**; generally, most projects are funded for **less than £3,000**.
- Applications must show a **clear local contribution** (in money or materials / labour).
- Applications must have supporting documents attached including a **full budget**. Please see current Application form for details.
- Applications are encouraged from projects who have not received major funding from other donors.
- Applications can be for a joint project, with TDT as a partner, or acting as a facilitator, with another NGO.

Income Generating Community Projects:

- Should benefit all members, regardless of faith, and should offer equal opportunities.
- Should be sustainable and environmentally friendly.
- We will support various income generating initiatives, but they need to show they can be run profitably and have a low risk of failure. We are keen to support projects that benefit women and young people.
- Be submitted by recognised local NGO/CBO with strong community support and participation, or a formally constituted Village Organisations / committee.
- Should have a well organised committee to manage the project and its funding.
- Income generation projects which involve purchases, sales and marketing, need to have a clear cashflow and business plan to demonstrate effective management and sustainability.
- We do not support large business establishments or commercial organisations such as agricultural plantations or manufacturing operations beyond small, local village youth or women enterprise groups.

Water projects will be considered for low-cost boreholes, spring filter protection and shallow wells.

For deep bore holes applicants should use our standard borehole contract. Drilling company contracts will not be considered if there are penalty fees for a failure to find water or other non-completion fees.

Education Projects for schools and Vocational Training Centres: TDT does not fund school fees or pre-school projects. Projects should demonstrate how they will lead to improved student achievement and promote active learning.

- Applications for schools must be submitted and managed by the **School itself** or assisted by their immediate community such as a village committee but with School Board / Headteacher as lead applicant. Grant payments are generally made direct to the school, not to assisting NGOs.
- Priorities for Primary and Secondary schools will be for girls' hostels. Schools will need to show that the first stage of the building/conversion programme funded by a local district or community contribution (e.g. to lintel or roof height) is complete before applications can be considered. Visits will be made to confirm this. We will consider applications for toilets with water for supporting girls' hygiene needs.

TDT has a strict NO CORRUPTION policy. Applicants must agree that no bribes, considerations, or percentages of grant will be paid to any person or organisation. Any costs which are legitimately incurred by an NGO or CBO must be declared and then approved by the TDT Project Officer before the project can be considered by the committee.

All successful applications must complete a contract of agreement before funds are transferred and are expected to give TDT good feed- back by a nominated member of the organisation. Project Officers and local representatives will expect to receive regular reports showing outcomes and benefits to the beneficiaries, including pictures of their project and impact statements by the agreed date.

NB. TDT is a small organisation with limited money, so we cannot help all the good projects we are sent.

Please ensure you have discussed your project ideas with one of our Local Representatives before making an application. You may send any general questions about this to the contact address shown on our website. applications@tanzdevtrust.org

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